

ODT “101”

3 NOV 2005

Frankfurt
am Main

- ✓ **Provide an Overview of ODT as it is executed within USAREUR**
- ✓ **Cover areas that require sponsor and Army RC unit coordination**
- ✓ **Answer General ODT Questions**

Agenda for this Brief

- ☒ **Intro**
- ☒ **Purpose**
- ☐ **Agenda**
- ☐ **Definitions and Background**
- ☐ **Goals for the ODT Program**
- ☐ **ODT Is and Is Not**
- ☐ **From Good Idea to Execution -“How it Works”**
 - **A Timeline of the Process**
- ☐ **Lessons Learned**
 - **General Guidance to Avoid the Pitfalls**
- ☐ **Summary/Conclusion**

Definitions for ODT

- ✓ **Army Regulation 350-9, and the FORSCOM supplement set forth Rules by which Army Reserve Component (RC) Units can conduct Annual Training (AT) OCONUS**

⇒ ODT = AT conducted overseas

- ✓ **FORSCOM as the CONUS based Army Component Command is the Executive Agent for ODT**

- ✓ **Operational Mission Support (OMS) is ODT in support of theater operations**

Background

- ✓ ODT Evolved from Army RC Participation in Exercises (i.e. REFORGER) and Capstone/Round Out Training Affiliations
- ✓ ODT Provided Army RC Units a Means of Enhancing Realism and Quality of AT through use of European Training areas
- ✓ Today ODT is a “Pull System”
 - ➔ USAREUR and the Major Subordinate Commands (MSC) initiate ODT by Establishing ODT Requirements...Requesting Army RC Support
 - ➔ Army RC Commands Respond to USAREUR’s ODT Requirements as METL Based Collective Training Opportunities
 - ➔ Army RC Units perform AT under the **C2** of the of the USAREUR Sponsor Unit
- ✓ ODT Line numbers are a request for Army RC support (an invitation) and...Constitute Country (Germany &

Goals of the ODT Program

- ✓ **Further Strengthen Active Component (AC) - Reserve Component (RC) Relationships and Strive for Total Force Integration**
- ✓ **Improve and Diversify Training Opportunities for RC Units**
 - ➔ **Focus on Unit Based Collective METL Training**
 - ➔ **Facilitate Army RC Integration In a Real-World, Full OPTEMPO, Strategically Active Theater of Operations**
- ✓ **Optimize Army RC Mission Support to**

The ODT Program is NOT

✓ ODT is Not a Rapid Reaction Program

➔ ODT Planning Cycle is 18 - 24 Months

✓ ODT is Not a Push System

➔ AC Sponsor Units Must Request ODT Missions

➔ RC Units Will Not Impose on AC Sponsors

✓ ODT is Not a Source of a Detail

The ODT Program IS

- ✓ **ODT is a Great Training Opportunity for Army RC Units and Their Sponsors**
- ✓ **ODT is a Huge Step Toward “The Army”**
- ✓ **ODT is a Direct Benefit to National Defense and Theater Operations**
- ✓ **ODT is a Good Retention Tool for Army RC Units**

How it Works

Who: USAREUR's Major Subordinate Commands (MSC)s - AC Sponsor Units

What: Identify Requirements = ODT Missions (Pull System**)**

Who: RC Liaisons at the MSCs (at the direction of the AC Sponsors)

What: Creates ODT lines (Requirements) & transmit ODT lines (requirements) to USAREUR

Note: Without approval, a nominated RC unit, or funding, this is still only a Requirement.

An ODT Mission is based on an Approved Funded Requirement and an identified Supporting ODT Unit.

Who: USAREUR G3 Staff

What: Validate ODT requirements

Sends to FORSCOM (NLT 1 April) and Army RC for fill

Who: USARC - NGB - USACAPOC

What: Determine ODT supportability (assets and P&A funding)

Begin matching units with ODT requirements

Who: AC Sponsor Unit

What: Coordinates local in-country logistical support for future deployment



When

36 Months
Prior



18 Months
Prior



UNCLASSIFIED

How it Works Cont.

Who: FORSCOM

What: Approves ODT as an appropriate Army RC Unit Annual Training (AT) event

When

18 Months
Prior

Who: 1st and 5th Continental US Armies (CONUSAs)

What: Ensures ODT as METL-based training and coordinates execution of any training assessments required by RC Unit

Who: USARC, NGB-ARO, USAREUR's ODT Staff, Regional Readiness Command (RRC) and State ODT reps

What: Sell or match Army RC units at Collective Training & Scheduling Workshop (CTSW) and Joint Operations, Exercises, and Synchronization (JOES)

Who: AC Sponsor Unit

What: Coordinates directly with nominated Army RC units

12 Months
Prior



UNCLASSIFIED

How it Works Cont.

Who: RC Unit and State/RRC Reps

What: Prepares and coordinates pre-deployment activities and AT (18 months to 30 days prior)

- Pre-deployment METL training
- Medical requirements, shots, records, etc.
- Transportation to Air Port of Embarkation
- **Transportation to and from Theater**

Who: AC Unit Sponsors, USAREUR ODT Staff, NFB-ARO/USARC, State/RRC ODT reps, CONUSAs and FORSCOM

What: Finalize Inter-Theater coordination at the semi-annual Overseas Coordination Conference (OCC). Focus is site recon and logistical needs.

Who: USAREUR/MSC Resource Management Offices

What: Disburse deployment incentive funds and in-country support funds (quarterly)

Who: AC Sponsor Unit and Supporting RC Unit

What: Continuous direct coordination

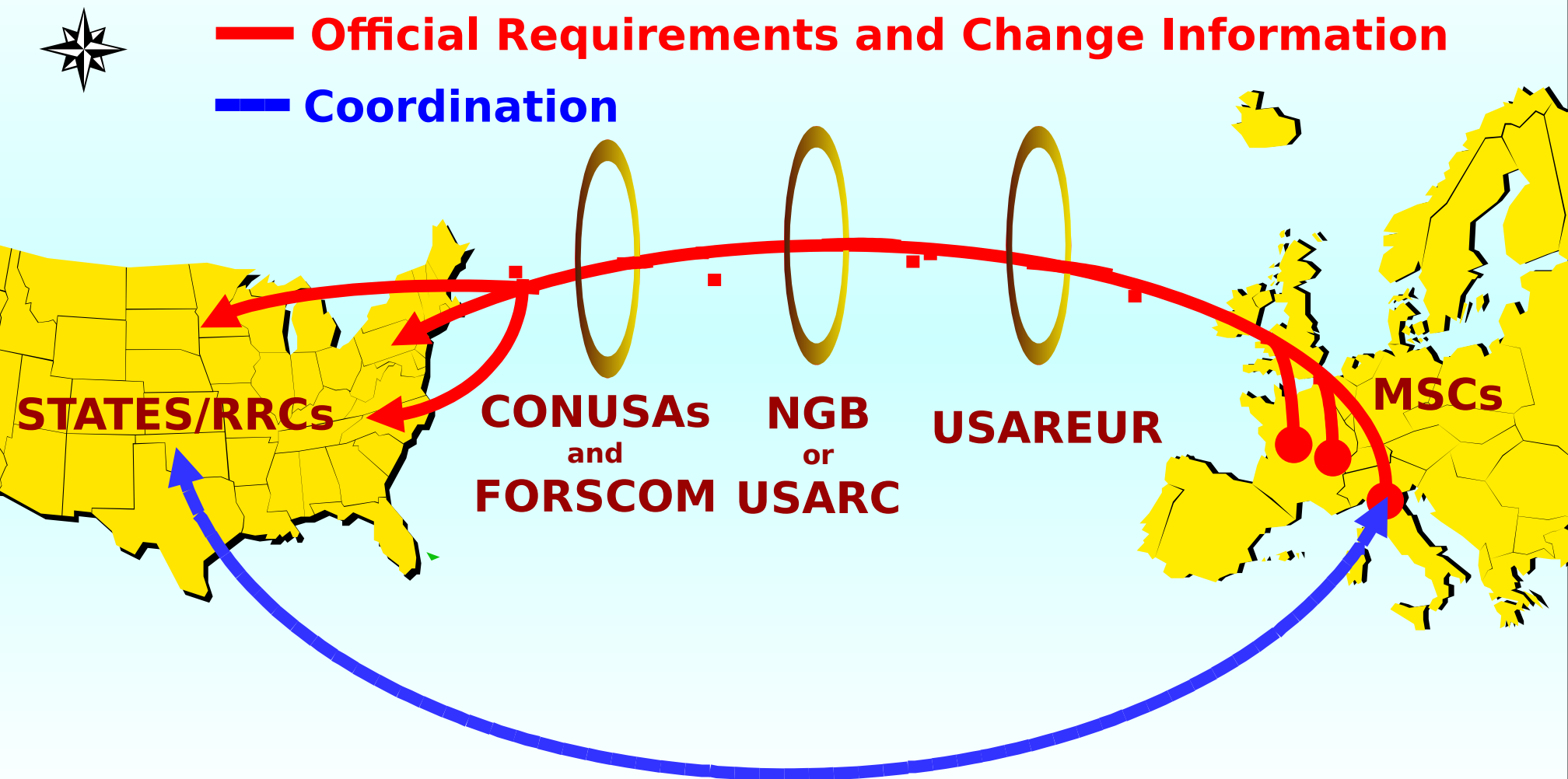
When

12 Months
Prior

You Are Here

Deployment

Coordination & Official Changes



Logistics, Costs, and Coordination

- ✓ **AC sponsor unit coordinates with RC unit and prepares/coordinates in-country logistical support to include:**
 - ➔ **All in-country transportation**
 - ➔ **Ensures Gov Rations (available)**
 - ➔ **Government Quarters**
 - ➔ **Morale Opportunities**
 - ➔ **Force Protection (Level 1 Anti-terrorism within 6 months of deploying)**
 - ➔ **Required Certification(s)**
 - ➔ **Training Materials**
 - ➔ **Supplies**
 - ➔ **Weapons**
 - ➔ **Tools**
- ✓ **Sponsor must provide anything that would not reasonably be in a two duffle bag packing list.**
- ✓ **Must be Continuous Direct Coordination following RC unit nomination.**

ODT Lessons Learned and Some Pitfalls 1 of 15

1. Who should be at the OCC:

➔ **Sponsoring Unit - Member who has attended the Sponsorship Workshop should be:**

- ◆ Knowledgeable – **in touch with Cdr**
- ◆ Experienced – **has understanding of resources/capabilities**
- ◆ Unit Members – **who will be on hand during the ODT**

➔ **Deploying Units - Member of advanced or duration parties**

- ◆ Leaders, Senior NCOs, Decision Makers
- ◆ Logisticians (Supply types), Drivers (Licensed or Ready to Test), Cooks (if needed to support feeding the main body)

ODT Lessons Learned and Some Pitfalls 2 of 15

2. Travel by family members is not authorized

- ➔ Per DA/FORSCOM Reg 350-9, Para 4-1c.
- ➔ Not with the deploying soldier(s)
- ➔ Not to meet the deploying soldier(s)

3. No leave authorized in conjunction with AT

- ➔ No Vacations, Family Visits, or Honeymoons
- ➔ No Layovers, Late Returns, or Side Trips *

** Exception: Planned and sponsor unit approved, unit led, cultural enrichment events that do not infringe on the ODT mission.*

** Soldiers deploying in ODT status are not authorized to travel outside the country (s) specified in their orders.*

ODT Lessons Learned and Some Pitfalls 3 of 15

4. Command Visits are By Exception Only

- ➔ Per DA/FORSCOM Reg 350-9, Para 4-3a.
- ➔ Exceptions handled on a case-by-case basis
 - ◆ Approved by HQ USAREUR
 - ◆ Approved by CNGB (ARNG) or CAR (USAR)
 - ◆ One day only, limited party size
- ➔ Per Foreign Clearance Guide Country/Theater Clearances obtained via AUTODIN Request - NLT 30 days prior *
- ➔ Theater Clearances may be obtained by logging onto USAREUR's SIPR Web homepage:
<http://www.fcg.pentagon.smil.mil/fcg/fcg.html>.

5. Country/Theater Clearances:

- ➔ **ODT Requirements (line numbers) are a request for RC support (an invitation) and for this reason Constitute German Country and US Forces Theater Clearance**
- ➔ **ODT Requirements are provided to the German Ministry of Defense (MOD) for approval under the Status of Forces Agreement (SOFA)**
- ➔ **ODT Line Numbers are not a substitute for appropriately requested Country and Theater Clearances**

ODT Lessons Learned and Some Pitfalls 5 of 15

6. Rental Cars

- ➔ **For Non-Duty/Cultural Enrichment Events transportation authorized by the first O6 or above in the Sponsor unit Chain of Command...provided:**
- ♦ **All Drivers meet USAREUR Drivers License Requirements**
 - ♦ **Proof of Applicable Liability Insurance Coverage**
 - ♦ **Authorized by Memorandum for Record which includes: description of the conditions (geographical area, destinations(s), weather conditions, type of vehicle, number of continuous hours on the road) under which driver(s) are authorized to operate a rental vehicle**
 - ♦ **Authorizing Official conducts Risk Assessment IAW AE Pam 385-15-6 and provides a safety brief to all soldiers authorized to operate**

ODT Lessons Learned and Some Pitfalls 6 of 15

- ◆ Neither USAREUR nor Sponsor units will be financially responsible for rental fees or individual liabilities incurred by the operator

➔ Authorized for Official Business

- ◆ Procured by the government to support mission accomplishment will be treated as government Non-Tactical Vehicles (NTVs)
- ◆ Only if Sponsor is the Leaser
- ◆ Soldiers serving under ODT will be authorized IAW AE 600-55, Section III,

Non-Tactical Vehicles

7. Government Rations and Quarters Only:

→ ODT is AT -- Not TDY (No Per Diem Budgeted)

- ◆ Neither Sponsors nor States/RRCs Can Authorize Billeting on the Economy (No Statements of Non-availability)
- ◆ Neither Sponsors nor States/RRCs Can Authorize Separate Rations
 - ◆ Officers Pay as They Go
 - ◆ Enlisted Soldiers *Should* be provided Meals/M meal Cards

→ When meals not available or Dining Facility closed during the weekends:

1. Sponsors may fund Per Diem for rations by locally generated DA Form 1610
2. Sponsors may elect to contract meals and/or issue vouchers
3. Sponsors may coordinate and transport unit to an open DFAC

8. USAREUR Licensed Drivers:

→ Plan for Driver's Testing

- Test Prior to Deployment
- Coordinate with State NGB office or RRC
- Testing information and Study Material (USAREUR Reg 190-34)
Available on the Web at:
 - <https://www.aeaim.hqusareur.army.mil/library/pam/index-aep.shtm>

→ Drivers need to arrive with the following in hand:

- Valid State Driver's License
- DA FM 348, Equipment Operator's Qualification Record (signed original)
- SF 346, Government Motor Vehicle Operator's ID
- USAREUR test scores
- Other requirements dictated by local supporting licensing station
- Coordinate specifics w/local drivers' testing facility

9. Be Ready For Emergencies:

- ➔ Update DEERS status prior to deployment
- ➔ ***Emergency Leave is Coordinated thru the Red Cross***
 - ◆ Soldiers on an ODT mission may return to CONUS on existing airline ticket
- ➔ Ensure Family Members have Red Cross Numbers, Installation Deploying to, Sponsor Unit, and Phone Numbers
- ➔ Provide Sponsor, Red Cross, and MSC RC Liaisons a “By Name Roster” of Personnel Deploying
- ➔ Report Any Incidents (Serious or otherwise) to Your AC Sponsor Chain of Command - Immediately
- ➔ Document Everything Completely...ASAP
- ➔ A completed Line of Duty investigation is essential for continued medical care upon return to CONUS

10.ODT requirement changes:

- ➔ Only binding and official if formal approval documented in ARTIMS and on OCC worksheet
 - ◆ Number days and dates
 - ◆ Number of personnel
 - ◆ Mission and location changes
 - ◆ Cost increases
 - ◆ equipment and logistical support
- ➔ Late changes have specific constraints (AR350-9, Ch 3-6) and impact ODT mission execution (exception for mobilizations)
 - ◆ 180 Days: Significant increase in risks; must be approved by representative of first General Officer in chain of command
 - ◆ 90 Days: High risk for mission disruption; require approval of a General Officer within the requesting organization's chain of command
- ➔ Unit substitutions and cancellations should only be considered
 - ◆ If absolutely critical
 - ◆ Can be accomplished without degrading unit mission training plan

ODT Lessons Learned and Some Pitfalls 11 of 15

11. Non-deployable soldiers cannot deploy for ODT missions (AR 350-9, Ch 3-8f)

- ➔ Pregnant
- ➔ Non-deployable injuries, illness, and profiles

12. Reasonable expectations

- ➔ AC Sponsor unit: Don't promise a hotel and deliver a ground mat
- ➔ Army RC unit: Don't promise 50 soldiers and only provide 30

13. UCMJ (AR 350-9, Ch 4-2b; AR 135-200, Ch 7; and AR 27-10, Ch 21)

- ➔ **Notify ODT Managers immediately**
- ➔ The type of UCMJ determines the course of action
- ➔ Funding rules influence courses of action and type of extension orders
- ➔ Prosecute RC soldier the same way as AC soldier

ODT Lessons Learned and Some Pitfalls 12 of 15

14.Travel Orders

- ➔ **Must reflect that soldier is serving under US Code Title 10**
- ➔ **Soldiers cannot travel under Title 32 status (ARNG soldiers)**

15.Airline tickets and military airlift

- ➔ **Early arrangements equals same flight for all soldiers and better airfares**
- ➔ **Military airlift greatly increases chances for disrupted arrivals, mission execution, and departures and may cost more for the Army RC unit in the end**

16.Passports and foreign countries

- ➔ **Orders with ODT mission location (country) are sufficient for official travel, but soldiers may encounter problems at customs**
- ➔ **Soldiers may encounter problems without a passport if sponsors attempt a sponsor-led MWR event in another country**

17. Coordinate **With:**

- **Your AC Sponsor (or Deploying RC Unit)**
- **Your State/RRC ODT Manager**
- **Your MSC RC Liaisons**
- **Unit Commanders**
- **OIC/NCOIC of Advanced or Duration Parties**
- **Your Family Support Group and Red Cross**

#1 of the 3 "C"s to a Successful ODT

18. Coordinate **About:**

- **Training**
 - **Pre-Deployment, In-Theater, Supplies, Assessments**
- **Transportation (**coordinate air travel early**)**
 - **To, From, In, Around, Air, Ground, PAX, Tools, Weapons**
- **Meals**
 - **Week Days, Weekends, En Route, Box, Cooks**
- **Billeting**
 - **Keys, Cleaning, Linen, Rooms, Phones, Latrines, Supplies**
- **Changes**
 - **Schedules, Air Trans, PAX, Equipment**

19. Coordinate **When:**

- **Early On**
- **At the JOES/CTSW Conferences**
- **When There is a Change**
- **More Frequently as the Deployment Nears**
- **As Soon as Questions Arise**
- **When You are Sick of Talking to Those People**
- **Today and Tomorrow**

In Summary: Why are We Here?

- ✓ **Coordination between representatives of deploying Army RC unit and sponsor unit**
 - ➔ **for deployments during the 2nd half of FY 06 (APR 06- SEP 06)**
- ✓ **AT site survey/recon**
- ✓ **Logistical coordination and agreements**
- ✓ **Collection and distribution of information**
- ✓ **Meetings with key points of contact**
- ✓ **Minor refinements to ODT plans**
- ✓ **Completed OCC worksheet**

Overseas Coordination Worksheet

- ✓ **The OCC Worksheet is the ODT Contract**
- ✓ **Ensure it is:**
 - ➔ **Completed, which includes attached:**
 - ◆ Identified METL tasks
 - ◆ training plan/calendar
 - ➔ **Legible**
 - ➔ **Signed**
 - ➔ **Dated**
 - ➔ **Copies Furnished**
 - ➔ **Originals to FORSCOM**

Overseas Coordination Worksheet Special Notes

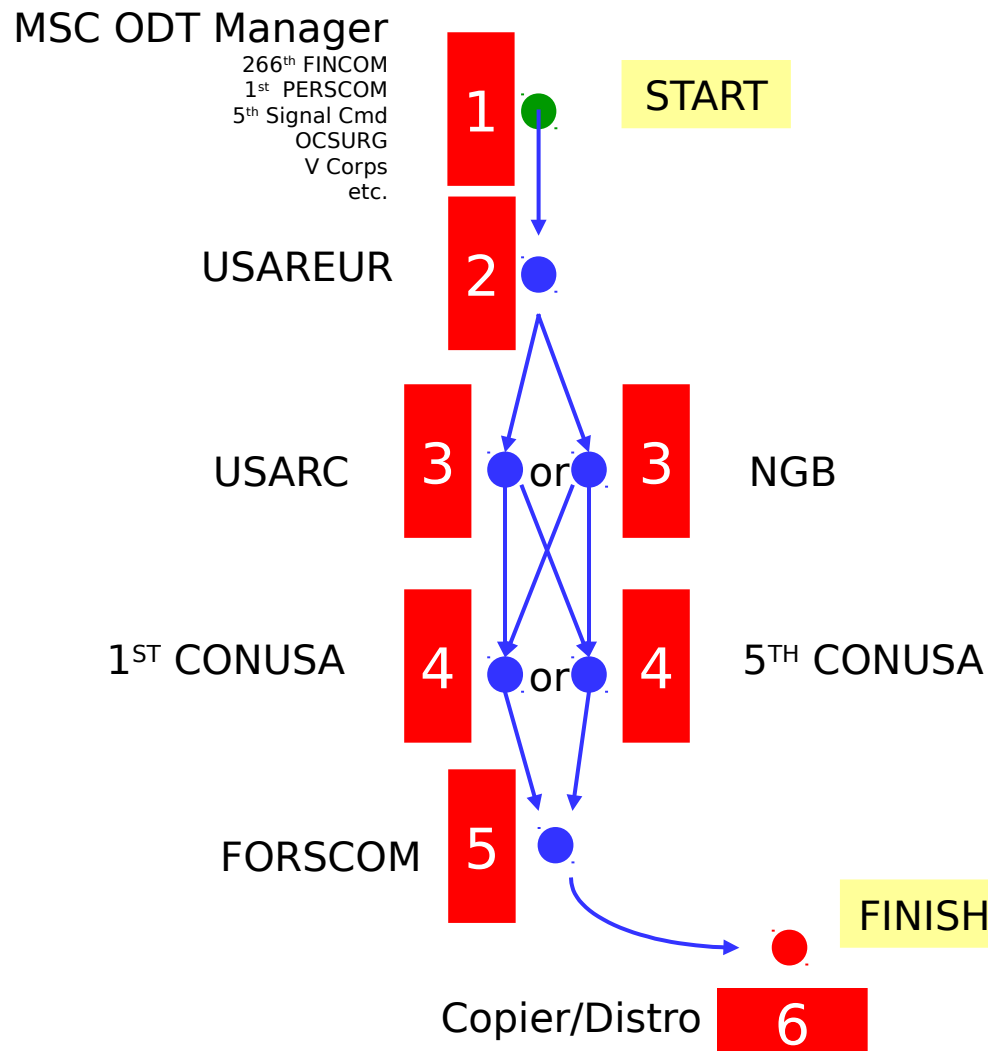
✓ Include:

- ➔ Correct Unit Designator & UIC
 - ➔ Physical Addresses (**luggage**)
 - ➔ Email Addresses
 - ➔ Phone & FAX Numbers (DSN and Commercial)
- ✓ USAR Units Include RRC as Higher HQ
 - ✓ Distribution will be Accomplished by a Detail at the Copier
 - ✓ Turn-in your OCC AAR sheets when submitting OCC worksheets for reproduction

Authorization/Signature Flow

RC Unit and AC Sponsor Representatives Process Signed Worksheets for Approvals as Follows:

- 1. MSC ODT Manager**
- 2. USAREUR**
- 3. NGB or USARC**
- 4. 1st or 5th CONUSA**
- 5. FORSCOM**
- 6. Copiers/Distribution**



Parting Thoughts: What's next?...

- ✓ **Ensure Coordination between representatives of Deploying ODT Unit and Sponsor Unit is Documented**
- ✓ **Ensure Leaders and Key Players know what has been arranged and who will do what**
- ✓ **Convey a reasonable expectation**
- ✓ **Stay in contact / Update POCs**



UNCLASSIFIED

G3 M&RA - National Guard

**Senior ARNG Advisor,
HQ USAREUR
COL John H. Foster**

**John.Foster@hq.hqusareur.army.mil
DSN 314-370-8805
Commercial 011-49-6221-578805
FAX 314-370-6312**



UNCLASSIFIED

G3 M&RA - Army Reserve

**Senior USAR Advisor,
HQ USAREUR**

COL Richard K. Alford

richard.alford@hq.hqusareur.army.mil

DSN 314-370-8439

Commercial 011-49-6221-578439

FAX 314-370-7433



UNCLASSIFIED

G3 ODT Branch: Theater Managers

**USAREUR ODT Manager,
HQ USAREUR**

LTC Doug Brennan

douglas.brennan@hq.hqusareur.army.mil

DSN 314-370-8438

Commercial 011-49-6221-578438

**USAREUR ODT Manager,
HQ USAREUR**

MAJ Thomas C. Kimball (Chris)

Thomas.kimball@hq.hqusareur.army.mil

DSN 314-370-8472

Commercial 011-49-6221-578472

- ✓ So you are new to the Army Training Information Management System (ARTIMS)
- ✓ ARTIMS is online and the database of record for all Overseas Deployment Training
- ✓ The website address is:
 - ➔ NIPR <http://66.160.85.142/ODTWEB>
 - ➔ SIPR <http://164.222.12.203/ODTWEB>
 - ➔ Classified event details only show on SIPR site with minimal data on NIPR site
- ✓ You can request a password and access appropriate to your role through ARTIMS
 - ➔ You receive an e-mail reply with password
 - ➔ Your role determines read-only or edit capability

